

# CHAOS Networker

**Community House Association of the Outer Eastern Suburbs Inc. (CHAOS)**

## Job description

The Community House Association of the Outer Eastern Suburbs Inc. [CHAOS] comprises of 30 Neighbourhood Houses and Learning Centres located within the Local Government Areas of Knox, Manningham, Maroondah, Murrindindi, Whitehorse and Yarra Ranges.

### THE NETWORKER ROLE

The CHAOS Committee of Governance delegates operational matters to the CHAOS Network Manager. The Network Manager is responsible for:

- Implementing CHAOS's strategic direction and policies
- Complying with Service Agreements within funding requirements
- Using community development principles to inform practice
- Supporting and resourcing the membership in all aspects of managing a Neighbourhood House including governance, operations, community development and capacity building
- Promoting Neighbourhood Houses and advocating on key issues
- Building and sustaining internal and external relationships appropriate to the objectives of the CHAOS network and its CHAOS member organisations
- We seek a person with experience in Community Development, Governance and or equivalent leadership experience. This is a Part Time position of 24 hours per week.

### WE OFFER:

- Flexible working arrangements
- Family friendly hours of work
- Positive working environment

Classification: Neighbourhood Houses & Adult Community Education Centres Collective Agreement (NHACE) Neighbourhood House Employees Level 7.

### TO APPLY FOR THIS POSITION, PLEASE PROVIDE:

- Current resume with a minimum of three referees one of which being your direct report in your previous / current role
- Cover letter
- Document addressing the Key Selection Criteria

If you would like further information, please phone on 0413 498 972.

**A position description is attached.**